

POSITION DESCRIPTION

POSITION: Senior Policy Advisor at EducationCounsel

ABOUT THE ORGANIZATION: EducationCounsel LLC is a mission-driven education consulting firm that works with leading nonprofit organizations, foundations, and policymakers to help significantly improve education opportunity and outcomes. We do this by leveraging policy, strategy, law, and advocacy to help transform education systems, from early learning to K12 to higher education. We work with partners at the state, federal, and local levels to advance evidence-based innovations and systems change, with a central focus on equity. EducationCounsel is affiliated with Nelson Mullins Riley & Scarborough LLP.

ABOUT THE POSITION: EducationCounsel is seeking a forward-thinking, effective, and entrepreneurial leader to serve as a Senior Policy Advisor. This is an ideal opportunity for a policy-savvy education leader with strong strategic thinking, relationship management, research and analysis, and facilitation skills to work with the EducationCounsel leadership and staff, and play a transformative role in shaping the future of education in our country.

This critical role will lead projects designed to advance work on K12 education policy towards success for all students, particularly disadvantaged students. In addition, this role will provide a unique opportunity for thought leadership and strategy on a set of education-focused issues in partnership with clients and to serve as an advisor to a wide array of decision makers (e.g., policymakers, national organizations, foundation leaders, nonprofit executives and other stakeholders) on a variety of critical K12 education topics to advance outcomes for students on a national scale. Areas of work may include a focus on improving practice to reflect the science of learning and development, understanding and implementing systems change and continuous improvement strategies at the state and district levels, and work on racial equity and justice

Responsibilities include, but are not limited to:

Driving Progress in Education Efforts through Partner/Client Relationships

- Use expertise (particularly policy expertise) to develop, inform and advance the strategies that leading non-profit organizations, foundations, states and districts are using to improve education outcome
- Work with partners and clients to set vision and drive the reflective thinking and strategic planning necessary to achieve the goal of improving education policy, practice, and outcomes
- Manage existing client relationships; quickly establish trust and rapport; and deliver exceptional client service and support
- Leverage internal and external relationships to maximize EducationCounsel's

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and its clients' impact within education and strategically move policy efforts forward

- Serve as the external face of EducationCounsel with a wide array of stakeholders including foundations, leading education non-profit organizations, state education agencies, local education agencies, national level organizations, etc.

Leading and Facilitating the Delivery of Value & Content

- Design and facilitate strategic and impactful convenings (e.g., meetings, conferences, etc.) in order to affect change, strengthen systems, and assess policy on a national scale
- Conduct thoughtful research around specific policy issues and design content that will push the conversation forward
- Produce exemplary written materials from start to finish including policy memos, issue reports, and presentations

Managing Projects towards Successful Outcomes

- Set the vision, tone, and desired outcomes for specified projects and invest internal team members and external partners in the work
- Manage initiatives towards execution through effective planning and delegation; anticipate potential areas of challenge/opportunity; and proactively adjust course as needed
- Hold team members accountable while operating with a collaborative style and a commitment to coaching and developing others
- Oversee project budgets to ensure operational excellence and maximum allocation of resources

CANDIDATE

REQUIREMENTS:

The ideal candidate will possess the following qualifications:

- Bachelor's degree from an accredited institution required
- Advanced degree in a related field preferred
- Minimum of 5-10 years of relevant work experience, including significant experience in education policy issues
- Experience working in a position of leadership ideally at an educational institution or at the federal, state, or local government levels strongly valued
- Strong analytical mindset; able to deconstruct large, complex education policies into clear and actionable strategies and initiatives
- Experience leading and managing multiple, complex projects in a fast-paced, entrepreneurial, and ambiguous setting
- Inspiring leadership and relationship building; able to quickly build trust and credibility with both internal and external stakeholders
- Comfort managing up, down and sideways to achieve transformative outcomes

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- Excellent research, writing, and communication skills for a variety of audiences and in a variety of settings
- Evidence of a strong commitment to education issues and to closing opportunity gaps

COMPENSATION: Salary and benefits will be competitive and commensurate with experience.

LOCATION: Washington, D.C.

**QUALIFIED
INDIVIDUALS, PLEASE
APPLY:**

Submit application at www.educationcounsel.com/our-team/join-us

It is the policy of EducationCounsel and Nelson Mullins Riley & Scarborough to provide equal opportunity in employment to all Employees and applicants for employment. No person is to be discriminated against in employment because of race, religion, color, sex, age, national origin, sexual orientation, gender identity, genetic information, veteran status or disability.
